|  |
| --- |
| **Please check your entries carefully. The information must be entered exactly as it is to appear on the business card.**  **Please note:**   * This is a fixed template and **no variations of the standard layout will be allowed.** * Standard printing time for business cards is 5-7 working days.   请仔细检查您填入的信息是否准确无误。  **温馨提示：**   * 此次名片制作使用统一模板，暂不接受个性化定制。 * 常规印刷时间为5-7个工作日。 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| \*NAME |  | | | |
| \*TITLE/POSITION: | NO MORE THAN 10 WORDS | | | |
| DEGREE: |  | | | |
| RESEARCH INTERESTS: | NO MORE THAN 20 WORDS | | | |
| \*ROOM NUMBER: |  | | | |
| \*OFFICE TEL.: |  | EXT: |  | |
| \* EMAIL: |  | | | |
| \* OFFICE ADDRESS: |  | | | |
| PERSONAL WEBPAGE: |  | CELL PHONE: | |  |

**Business Card English Information:**

Blanks with “\*”is a must

|  |  |  |  |
| --- | --- | --- | --- |
| \*姓名: |  | | |
| \*职务 |  | | |
| 称号 | 10字以内 | | |
| 最高学历 |  | | |
| \*研究方向 | 20字以内 | | |
| \*办公室: |  | | |
| \*办公电话: |  | 分机: |  |
| \*电子邮箱: |  | | |
| \*办公地址: |  | | |
| 网址: |  | 手机： |  |

以下信息请用中文填写

“\*”为必填项

